

**NEIGHBORHOOD DEVELOPMENT FUND**  
**Not-for-Profit Request**

DATE: 2/27/06

TO: Appropriations Committee

FROM: **Council Member** Shanklin

RE: Request for Neighborhood Development Fund to be considered by the Appropriations Committee.

I have reviewed the attached Proposal in the amount of \$ 1,000 through the Metro Council for Camp Taylor Fire Protection District and have found it complete and within our guidelines. I/We have read the organization's statement of public purpose to be furthered by the funds requested and I/We agree that the public purpose is legitimate. I/We have also completed the disclosure section below.

Please add this Grant Proposal Agreement to the agenda of the next Appropriations Committee Meeting.

Dr. Barbara Shanklin  
Signature of Council Member

\_\_\_\_\_  
Signature of Council Member

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Signature of Council Member

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Signature of Council Member

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Signature of Council Member

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Signature of Council Member

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**DISCLOSURE**

List below any relation you have with the organization requesting the grant (your, your family, your legislative assistant or any city employee to this organization and to any member of the organization's board of directors or their employees.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by:

\_\_\_\_\_  
Appropriations Committee Chairman

\_\_\_\_\_  
Date

OFFICE OF METRO COUNCIL CLERK  
RECEIVED  
DATE 3/6/06 TIME: 3:10PM



## **SECTION ONE: DESCRIPTION OF APPLICANT AGENCY/ORGANIZATION**

### **IDENTIFYING INFORMATION**

- I. **Official Name of Agency/Organization (Agency) as listed with the Kentucky Secretary of State:**  
**CAMP TAYLOR FIRE PORTECTION DISTRICT**
- II. Organization number as listed with the Kentucky Secretary of State: **0245739**
- III. List any "working" or "does business as" names for organization: **NONE**
- IV. Address of main office: (street and zip + 4): **4649 Poplar Level Road 40213-2384**
- V. P. O./ mailing address if different: **N/A** (zip + 4) **N/A**
- VI. Phone # (502) **451-7757**
- VII. E-Mail: **camptaylorfddh@bellsouth.net**
- VIII. **Agency's Legal Signatory/Title**  
Name: **Wm. Gary Fields**  
Title: **Chairman, Board of Trustees**
- IX. **Contact person responsible for application:**  
A. Name: **Deputy Chief Steve Adkins**  
B. Phone # (502) **451-7757** Fax# (502) **966-0335**  
C. E-Mail: **camptaylorfdsa@bellsouth.net**

### **DESCRIPTION OF AGENCY**

- I. **Describe your Agency's vision, mission and services:** **SEE ATTACHED**
- II. Total number of Board members **7**
- III. Number of Board meetings held to date in current fiscal year **7**
- IV. Average attendance at Board meetings **7**

## **FACILITIES**

I. List location(s) and terms (owned, rented, leased, or donated).

A. 4649 Poplar Level Road / owned

B. 1545 Durrett Lane (under construction) / owned

II. Are all facilities handicapped accessible? Yes X No

III. If no, please explain: N/A

## **FINANCIAL INFORMATION**

I. Agency's fiscal year from (month) JULY 1 to (month) JUNE 30

II. Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? No X Yes

III. If yes, please explain. N/A

IV. For the **current fiscal year**, list funds received from Louisville Metro Government, including Funds from any department, office, etc. in either the former City of Louisville or Jefferson County.

\$4500.00 Source: CD 10

\$ 500.00 Source: CD 02

} 30 airpack fifty 2.2, 30 alert PASS, 47 AV3000 face piece, 60 carbon cylinder, valve assembly, 4 dual EBSS kit, 4 NFPA 2.2 upgrade kit, 80 thread savers-orange

V. **Provide one copy only of each of the following, as appropriate (4 points):**

A. Articles of Incorporation.

B. Approved budget or executive summary for your Agency's current fiscal year.

C. Proof of IRS 501 (C)(3) status, or application for this IRS status, if applicable.

D. Staffing structure for entire Agency, including organizational chart.

E. Board member list; specify chair, vice-chair, secretary and treasurer.

F. **If** your Agency is an employer required to have a written Affirmative Action/Equal Employment Opportunity policy: copy of policy.

G. **If** rent/occupancy costs are being requested; copy of the signed lease.

H. **If** program participants have the opportunity to evaluate the services received; one copy each of any forms used.

VI. List below any relationship any members of your Board of Directors or employees have with any Metro Council Member, Council Member's Family, Council Member's staff, or any Louisville Metro Government employee.

Chief Adkins daughter, Deputy Chief Adkins sister and Michael Long's sister-in-law is a LMP Detective. Chief Adkins son-in-law and Deputy Chief Adkins brother -in-law is second in command in the Sheriff's Department.

VII. I certify under the penalty of law that the information in this application is accurate to the best of my knowledge. I am aware that my Agency will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, and allocations already received and expended are subject to be repaid. I further certify that I am authorized to sign this application for the Agency.

Name of Legal Signatory: (type or print) Wm. Gary Fields

Title: Chairman, Board of Trustees

Signature: 

Date: 02 / 21 / 2006

**LOUISVILLE METRO COUNCIL  
APPLICATION FORM FOR  
NEIGHBORHOOD DEVELOPMENT FUNDS  
(2005-2006)**

**Proposed Activity/Need:** K1000 ELITE THERMAL IMAGING CAMERA

**Name of Applicant Agency:** CAMP TAYLOR FIRE PROTECTION DISTRICT  
**EIN:** 61-1084148

**AMOUNT OF FUNDING REQUESTED:** \$5000.00

**1. Contact Person responsible for the Activity described in this proposal:**

**A. Name:** Steve Adkins  
**B. Title:** Deputy Chief  
**C. Phone #** (502) 451-7757 **Fax #** (502) 966-0335  
**D. E-mail** camptaylorfdsa@bellsouth.net

**2. If funded, this activity will further which of the major goals of Louisville Metro listed below.**

☐ Bring Us Together  
☒ Keeping Us Safe  
☐ Promoting Education and Growing Jobs  
☐ Enhancing Neighborhoods and Protecting Our "Louisville" Quality of Life

**3. If funded, this activity will strengthen (check one):**

☐ Youth (teenagers ages 13-19)  
☐ Human Services (Citizens with barriers to meeting basic human needs)  
☐ Arts / cultural  
☐ Neighborhoods  
☐ Business Associations  
☐ Parks  
☐ Community Activities and Events  
☒ **Other: if you do not believe your proposal fits any of the above, please describe the nature of your request:**

**OUR PROTECTION CAPABILITY FOR PERSONNEL AND PROPERTY IN OUR DISTRICT AND NEIGHBORING DISTRICTS.**

**4. If approved, Louisville Metro Funds will be used for (check one)**

☐ Operating Funds (cannot exceed 33% of agency's total budget)  
☐ Programming/services/events for direct benefit to community or qualified individuals  
☒ Individuals or community being served. (No building or renovations)

5. **PROPOSAL DESCRIPTION:** Describe how you are going to further one of The four major goals of Louisville Metro Government by this proposal. (see #2)

**WITH THE ADVANCEMENT IN TECHNOLOGY, WE ARE ABLE TO EQUIP OUR FIREFIGHTERS WITH THE ABILITY TO ACHIEVE DEPLOYMENT AND REMOVAL OF FIRE VICTIMS IN A MORE EXPEDICIOUS MANNER.**

6. Describe the activity being proposed to address the goal.

**THE PURCHASE OF BETTER EQUIPMENT SUCH AS THE K1000 ELITE THERMAL IMAGING CAMERA.**

7. Describe how the funding is to be used. BE SPECIFIC.

**SEE THE ATTACHED COLORED BROCHURE.**

8. Describe the results/goals for this proposal. How will you know it is successful?

**IMPROVED SAFETY FOR FIREFIGHTERS MAKING ENTRY TO RETRIEVE TRAPPED VICTIMS. EASIER AND QUICKER LOCATION AND RECOVERY OF VICTIMS.**

**EXPECTATIONS/REQUIREMENTS INCLUDE BUT ARE NOT LIMITED TO:**

- A. Participate in post-award training
- B. Make all program and financial records available to any monitors from Louisville Metro to assure compliance with the approved funding.
- C. Failure to provide the services, programs or projects included in the agreement will result in funds being withheld, or in requirement for reimbursing Louisville Metro.
- D. Return to Louisville Metro of any unexpended funds by July 31, 2006
- E. Documentation of all expenditures (canceled checks, receipts, paid invoices)

**COMPLETE PAGE 3-BUDGET SUMMARY STATEMENT FOR THIS PROJECT.**

**STAFF ONLY:**

\_\_\_\_\_ **Description of Applicant Agency/Organization Complete**

\_\_\_\_\_ **All documentation is attached: 501(c)(3) status, Articles of Incorporation, Secretary of State status, EIN (Employer Identification Number)**

**PROJECT/PROGRAM BUDGET SUMMARY STATEMENT**

**AGENCY NAME:** CAMP TAYLOR FIRE PROTECTION DISTRICT

**Project/Program Name:** K1000 ELITE THERMAL IMAGING CAMERA



This Project/Program Proposal is # 1 of 1

REVENUES ANTICIPATED	2005-2006	%
	Round to the nearest \$100	of Total Revenue
Louisville Metro Government Requested of Metro Agency: Metro Council	\$5,000.00	0.006
State of Kentucky	\$32,450.00	0.04
Federal Government (including Federal Pass-thru to State)	\$0.00	0
United Way	\$0.00	0
Fees for Services	\$0.00	0
Private Contributions	\$0.00	0
Interest Income	\$3,000.00	0.004
Other Sources		
(Please specify) <b>TAXES - ALL CATEGORIES</b>	\$774,000.00	0.93
<b>sale of surplus equipment/reimbursements</b>	\$15,000.00	0.02
<b>TOTAL REVENUES</b>	<b>\$834,450.00</b>	<b>100%</b>

<b>OPERATING EXPENSES</b>		
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Personnel (including all fringes)	\$523,950.00	0.64
Operating (Contractual and Supplies)	\$213,300.00	0.26
Capital Equipment (small operating equipment)	\$86,500.00	0.10
<b>TOTAL EXPENDITURES</b>	<b>\$823,750.00</b>	<b>100%</b>

Value of in-kind assets, such as donated space, supplies, use of equipment, etc.	\$0.00
Value of volunteer services and how computed	\$0.00

**Commonwealth of Kentucky**  
**Trey Grayson**  
**Secretary of State**

**Certificate of Existence**

I, Trey Grayson, Secretary of State of the Commonwealth of Kentucky, do hereby certify that according to the records of the Office of the Secretary of State,

**CAMP TAYLOR FIRE PROTECTION DISTRICT HOLDING  
COMPANY, INC.**

is a nonprofit corporation duly incorporated and existing under KRS Chapter 273, whose date of incorporation is July 5, 1988 and whose period of duration is perpetual.

I further certify that all fees and penalties owed to the Secretary of state have been paid; that articles of dissolution have not been filed; and that the most recent annual report required by KRS 273.3671 has been delivered to the Secretary of State.

IN WITNESS THEREOF, I have hereunto set my hand and affixed my Official Seal at Frankfort, Kentucky, this 16th day of February, 2006.

Certificate Number: 27022

Jurisdiction: CAMP TAYLOR FIRE PROTECTION DISTRICT

Visit <http://apps.sos.ky.gov/business/obdb/certvalidate.aspx> to validate the authenticity of this certificate.



*Tn6z*

Trey Grayson  
Secretary of State  
Commonwealth of Kentucky  
27022/0245739



# Budget of Camp Taylor Fire District

July 1, 2005  
June 30, 2006

## General Fund

### Budget Summary

#### Revenues

Taxes (all categories)	\$ 779,500
Permits and Licenses	\$
Payments in Lieu of Taxes	\$
Intergovernmental Revenues	\$ 32,450
Charges for Services	\$
Other Revenues	\$ 15,000
Interest Earned	\$ 3,000
Total Revenues	\$ 829,450

#### Receipts and cash

Carryover from Prior Fiscal Year	\$ 750,000
Bonded Debt, Public Corporation & G.O.	\$
Transfers to Other Funds	\$( )
Transfers from Other Funds	\$
Borrowed Money (all short term/single year)	\$
Governmental Leasing Act	\$
All Other Borrowed Money	\$
Total Receipts and Cash	\$ 750,000
<b>Total Available</b> (sum of Total Receipts, Cash & Total Revenues)	\$ 1,579,450

#### Appropriations

Personnel	\$ 523,950
Operations	\$ 213,300
Administration & Reserves	\$ 22,500
Capital Outlay	\$
Debt Service	\$ 64,000
<b>Total Appropriations</b>	\$ 823,750

Camp Taylor Fire District		Actual FY 2003-04	Budget FY 2004-05	Estimate FY 2005-06
<b><u>Revenues</u></b>				
<b><u>1. Taxes</u></b>				
1A. Real Property Taxes		479,387	478,000	490,000
1B. Tangible Personal Property (not vehicles)		202,264	202,400	213,000
1C. Motor Vehicles		60,867	60,708	68,000
1D. Delinquent Taxes		10,846	9,600	8,000
1E. Other Tax (define) _____		6,658		
<b><u>2. Permits and Licenses</u></b>				
2A. (define) _____				
2B. (define) _____				
<b><u>3. In Lieu of Tax Payments</u></b>				
3A. (define) _____				
<b><u>4. Intergovernmental Revenues</u></b>				
4A. From Federal Government				
4B. From State Government		36,352	34,740	32,450
4C. From County Government				
4D. From City Government				
4E. From Other Districts				
4F. Other (define) _____				

Camp Taylor Fire District		Actual FY 2003-04	Budget FY 2004-05	Estimate FY 2005-06
<b>5. <u>Charges for Services</u></b>				
5A. Service Charges				
5B. User Fees				
5C. Rental Income				
5D. Special Assessments				
5E. Other (define) _____				
5F. Other (define) _____				
<b>6. <u>Other Revenues</u></b>				
6A. (define) Reimbursements & refunds	2,925			3,000
6B. (define) Proceeds from sale of surplus equip	334,216			12,000
6C. (define) _____				
6D. (define) _____				
<b>7. <u>Interest Earned</u></b>				
7A. (define) Bank investments	9,502		3,000	3,000
7B. (define) _____				
<b>Total Revenues</b>	<b>1,143,017</b>	<b>788,448</b>	<b>829,450</b>	
<b>8. <u>Cash, Borrowed Money, &amp; Transfers</u></b>				
8A. Cash Balance, July 1	645,156		839,760	750,000
8B. Tax Anticipation Note				
8C. Bond Sale Proceeds				

Camp Taylor Fire District		Actual FY 2003-04	Budget FY 2004-05	Estimate FY 2005-06
<b><u>Cash, Borrowed Money, &amp; Transfers</u></b> (continued)				
8D.	Cash Transfers to Other Funds			
8E.	Cash Transfers from Other Funds			
8F.	Borrowed Money (short term/single year)			
8G.	Governmental Leasing Act Proceeds			
8H.	Loan(s) from Other Governments			
	<b>Total Cash, Borrowed Money, &amp; Transfers</b>	645,156	839,760	750,000
	<b>Total Available</b> (Revenues, Cash, Borrowed Money & Transfers)	1,788,183	1,628,208	1,579,450
<b><u>Appropriations</u></b>				
<b>9.</b>	<b><u>Personnel</u></b>			
9A.	Salaries and Wages (Gross)	263,377	258,000	294,400
9B.	Per Diem (Lump Expense Allowance) F F Runs/Incent	43,569	45,000	30,000
9C.	Health (Medical) Insurance	39,154	51,000	55,100
9D.	FICA (Social Security)	18,710	18,500	23,100
9E.	Worker's Compensation	17,968	18,000	17,400
9F.	Unemployment Insurance	1,001	1,000	1,000
9G.	Pensions (Retirement)	45,857	54,000	67,300
9H.	Other Fringe (define) Volunteer Service Award LOS	20,000	20,000	20,000

Camp Taylor Fire District		Actual FY 2003-04	Budget FY 2004-05	Estimate FY 2005-06
<b><u>Personnel</u></b> (continued)				
9I.	Other Fringe (define) Med Evaluations/Health Awareness		4,800	13,650
	<b>Total, Personnel</b>	449,636	470,300	523,950
<b>10. <u>Operating Expense</u></b>				
<u>Contracted Services (sub-category)</u>				
10A.	Advertising and Printing		1,200	
10B.	Professional Services (defined by K.R.S. 45A.380 (3))	15,074	18,600	17,900
10C.	Maintenance and Repairs	88,652	120,000	78,400
10D.	Utilities (includes telephone)	29,061	28,800	27,000
10E.	Rents and Leases		10,800	12,000
10F.	Insurance and Bonds	25,732	27,300	28,500
10G.	Other Contract (define) Fire Prevention/Investigation	140	3,600	4,850
10H.	Other Contract (define)			
10I.	Other Contract (define)			
	Subtotal Contracted Services	158,659	210,300	168,650
<u>Materials and Supplies (sub-category)</u>				
10J.	Materials	44,957	17,200	30,650
10K.	Supplies Fuel	10,543	15,000	14,000
	Subtotal Materials and Supplies	55,500	32,200	44,650

Camp Taylor Fire District		Actual FY 2003-04	Budget FY 2004-05	Estimate FY 2005-06
<u>Other Operating Expense (sub-category)</u>				
10L. Other Operating (define)				
10M. Other Operating (define)				
Subtotal Other Operating Expense				
<b>Total, Operating Expenses</b>		214,159	242,500	213,300
<b>11. <u>Administration</u></b>				
11A. Dues and Subscriptions		1,863	1,800	3,000
11B. Travel and Training		12,548	12,200	5,000
11C. Court Judgements				
11D. Grants and Donations				
11E. Reserve for Transfer (no expenditures from this account)				
11F. Other (define) office expense		16,020	9,000	14,500
<b>Total Administration</b>		30,431	23,000	22,500
<b>12. <u>Capital Outlay</u></b>				
12A. Land		7,234		
12B. Land Improvement				
12C. Building Construction		43,391	50,000	
12D. Building Improvement				
12E. Furniture and Fixtures				
12F. Equipment		15,282	10,000	

Camp Taylor Fire District		Actual	Budget	Estimate
<u>Capital Outlay</u> (continued)		FY 2003-04	FY 2004-05	FY 2005-06
12G. Vehicles				
12H. Other (define)				
12J. Other (define)				
Total Capital Outlay		65,907	60,000	
13. Debt Service				
13A. Short Term Debt Principal				
13B. Short Term Debt Interest				
13C. Loan Principal, Other Governments				
13D. Loan Interest, Other Governments				
13E. Public Properties Corporation & G.O. Bonds Principal	140,038	20,000	24,000	
13F. Public Properties Corporation & G.O. Bonds Interest	39,219	40,200	40,000	
13G. Governmental Leasing Act Principal				
13H. Governmental Leasing Act Interest				
Total Debt Service		179,257	60,200	64,000
GRAND TOTAL ALL APPROPRIATIONS		939,390	856,000	823,750

This budget is true and accurate to the best of my knowledge and belief.

Signed \_\_\_\_\_

District Chief Financial Officer

(Date) \_\_\_\_\_

Received by \_\_\_\_\_ County Fiscal Court Clerk

(Signed) \_\_\_\_\_

(Date) \_\_\_\_\_

Received by Governor's Office for Local Development (date) \_\_\_\_\_

District mailing address:

(Street or P O Box) \_\_\_\_\_

(City & zip code) \_\_\_\_\_





## CAMP TAYLOR FIRE PROTECTION DISTRICT

4649 Poplar Level Road  
Louisville, Kentucky 40213

(502) 451-7757 • FAX (502) 966-0335

February 20, 2006

Camp Taylor Fire Protection District is an agency of the State of Kentucky. As such, it is a "governmental unit" as defined in Sections 170(b)(A)(v) and 170 (c)(1) of the Internal Revenue Code of 1986, as amended ("IRC"), and is not a private foundation by virtue of IRC section 509(a)(1).

Governmental units are not required to have a tax-exemption determination letter under IRC section 501(c)(3), but are automatically tax exempt under IRC Section 115. Therefore, this letter is being furnished to you in lieu of a federal tax-exemption determination letter.

This will confirm our assurance and agreement that any funds granted to the Camp Taylor Fire Protection District by the Louisville Metro Council will be used for exclusively public purposes with the meaning of IRC Section 170(c)(1).

Respectfully submitted,

Steve E. Adkins, Deputy Chief  
Camp Taylor Fire Protection District

SEA/dh

cc: Camp Taylor Fire Protection District  
Board of Trustees

# **CAMP TAYLOR FIRE PROTECTION DISTRICT CHAIN OF COMMAND**

**BOARD OF TRUSTEE'S  
CHIEF  
DEPUTY CHIEF  
ASSISTANT CHIEF  
MAJOR  
CAPTAIN  
SERGEANT  
FIRE FIGHTER  
RECRUIT  
CADET/EXPLORER  
PUBLIC INFORMATION OFFICER  
FIRE PREVENTION  
AUXILIARY SUPPORT GROUP**

## **Board of Trustee's**

The Camp Taylor Fire Protection District Board of Trustee's consists of seven individuals who meet once a month and manage the financial and business aspects of the Fire District. The Board is governed by the Kentucky Revised Statutes, Chapter 75. It is the responsibility of the Board of Trustees to see that adequate fire protection and prevention are maintained within the boundaries of the District. The Board is made up of two property owners who live within the boundaries of the District and are voted on by property owners within the District. Three individuals are appointed by the Jefferson County Judge Executive. Two fire fighter representatives are voted on by certified fire fighters for the District.

## **Chief**

The Chief shall carry the rank of Colonel, wearing the gold eagles and is the highest-ranking position in the department. The job of the Colonel is to oversee all fire department operations and activities, to manage all personnel and assure adequate training, to provide quality fire prevention and education and to see that all equipment is up to date and maintained. The Colonel is responsible for all records management for all sections of the department. The position of Colonel, when on the fire scene, is in charge unless he/she otherwise designates. The Colonel is assigned a vehicle (Car 5001) and responds directly to the scene. The Chief is appointed by the Board of Trustee's.

## **Deputy Chief**

The Deputy Chief shall carry the rank of Colonel, wearing the silver eagles and the second highest position in the department. The job of the Deputy Chief is to assist and support the Chief in all fire department operations and activities, to manage personnel and assure adequate training, to provide quality fire prevention and education and to see that all equipment is up to date and maintained. The Deputy Chief also coordinates all records management for all sections of the department. On an emergency response the Deputy Chief assists the Chief in a Command position. The Deputy Chief will assume the position of Chief, if the Chief is unable to perform his/her duties. The Deputy Chief is assigned a vehicle (Car 5002) and responds directly to the scene. The Deputy Chief is appointed by the Board of Trustee's.

## **Assistant Chief**

The Assistant Chief will carry the rank Lieutenant Colonel, wearing silver oak leaves and is the third highest position in the fire department. The job of the Lt. Colonel is to support the Chief and Deputy Chief in their duties. The Lt. Colonel has various responsibilities assigned by the Chief. On an emergency response the Lt. Colonel will support the Chief and Deputy Chief in a Command Position. The Lt. Colonel will assume the position of Chief or Deputy Chief if either are unable to perform his/her duties. The Lt. Colonel is assigned a vehicle (Car 5003 & 5004) and responds directly to the scene. The position of Lt. Colonel is appointed by the Chief.

## **Major**

The Major will carry the rank of District Chief, wearing gold oak leaves and is the fourth highest position in the fire department. The job of the District Chief is support the Chief, Deputy Chief and Assistant Chief's in their operational duties. The District Chief has various responsibilities assigned by the Chief. When dispatched on an incident, the District Chief will proceed to the fire station to assure apparatus response and assume the Officers Position. On the fire scene, the District Chief may assume a role in a Command Position, if assigned by the On Scene Commander. At the discretion of the Chief, the

District Chief may assume the position of Assistant Chief if the Assistant Chief is unable to perform his/her duties. The position of Major is appointed by Chief.

### **Captain**

The Captain will carry the rank of Company Officer and wear gold bars. He/she has the job of assisting the Command Officers in their operational duties. The Company Officer has various responsibilities assigned by the Chief. When dispatched on an incident, the Company Officer will proceed to the fire station and assume the Officers Position on the Apparatus. Upon arrival on the scene, it is the responsibility of the Company Officer to acknowledge orders given to his/her unit and to assign fire fighting duties to the personnel on the apparatus. The Company Officer could be assigned to a Command Position at the discretion of the Chief. The position of Captain is appointed by the Chief.

### **Sergeant**

The Sergeant will carry the rank of Apparatus Operator and wear gold chevrons. The Apparatus Operator fulfills the job of driving all apparatus on emergency and non-emergency incidents. The Apparatus Operator is responsible for all equipment on the apparatus and for operating the fire pump/aerial ladder for fire fighting on the fire scene. The Apparatus Operator should remain with his/her unit unless otherwise instructed by a Command Officer. The Apparatus Operator is appointed by the Chief following the recommendation of the Training Officer upon completion of the engineers training program. A Sergeant may also hold this rank in an administrative position.

### **Fire Fighter**

The Fire Fighters job is to support the Company Officer and to perform various fire fighting/rescue duties on an incident. The fire fighter receives his/her orders from the Company Officer and should report any information concerning his/her duties to the Company Officer. When dispatched on an incident, the Fire Fighter will respond to the fire station and occupy the Fire Fighters position on the apparatus. The position of fire fighter is approved by the Chief upon the completion of the recruit exam. The Fire Fighter is also encouraged to complete the 150-hour certification program mandated by the State Fire Commission.

### **Recruit**

The Fire Fighter Recruit holds a probationary status following the application process. This Recruit shall be placed in a basic program to prepare them for the recruit examination. The Recruit will have a period of 12 months in which to complete this basic training. Upon successful completion of the recruit exam, the Recruit will achieve Fire Fighter status. Basic classes totaling 20 hours must be completed prior to riding any apparatus.

## **Public Information Officer**

The Public Information Officer has the job of providing information regarding the Fire District and Fire District Emergency Responses to the Media, other Fire Districts and supporting agencies. The PIO, upon the direction of the Command Staff, is subject to assignment within the Command structure. Upon dispatch of an incident, the PIO will respond directly to the scene. The PIO is assigned Car 5008 and is appointed by the Chief.

## **Cadet/Explorer**

The Camp Taylor Fire Protection District is assigned Explorer Post 900 by the Boy Scouts of America. The Post is supervised by Advisors assigned by the Chief. Members must be at least 14 years of age and must be in school maintaining passing grades unless the member has already graduated from high school. The Post shall be governed by the Rules & Regulations of the Boy Scouts of America and the Camp Taylor Fire Protection District.

## **Fire Prevention**

The Chief of the Camp Taylor Fire Protection District will reside as the Fire Marshall for the District and be an appointed Deputy Fire Marshall for the State of Kentucky. The Chief will appoint the Deputy Fire Marshall for the District. The Deputy Fire Marshall is responsible for Fire Prevention & Education and for enforcing building codes and County Ordinances as relates to Fire Prevention. He/she is also responsible for records management relating to fire prevention and maintaining the tax records for the District. All inspectors assigned to this office must complete and pass the Kentucky State Inspectors Test and shall work under the direction of the Deputy Fire Marshall as approved by the Chief. Radio assignments may be assigned as needed (Car 5015, etc.)

## **Auxiliary Support Group**

The Auxiliary Support Group is a group of individuals who volunteer their time to the Fire District and the Community. Membership to this organization is open to anyone 18 years of age. The Support Group has an internal structure which includes a President, Vice President, Secretary and Treasurer, who are elected on a yearly basis. This group operates under the Auxiliary Support Group By-Laws, the Rules & Regulations and Standard Operating Guidelines of the Camp Taylor Fire Protection District. Members support the District in community service, fund raisers and through specialized training's to assist fire fighters on emergency responses as assigned by Command Staff.

CAMP TAYLOR FIRE PROTECTION DISTRICT  
BOARD of TRUSTEES  
February 16, 2006

CHAIRMAN: WM. GARY FIELDS

TREASURER: LAURENCE BARRY

SECRETARY: MICHAEL LONG

MEMBER: ALBERT TRONZO

MEMBER: JEFF PREWITT

MEMBER: ROBERT NEWTON

MEMBER: DARLENE HARRIS

## **POLICY STATEMENTS**

The Board of Trustees of the Camp Taylor Fire Protection District endorses the following policy statements:

The Camp Taylor Fire Protection District is an equal opportunity employer and its policies, procedures, and personnel programs are administered without regard to race, religion, sex, age, national origin, or disability. It is our intent that this policy apply to recruitment and placement, promotions, retention, compensation and benefits and other privileges, personnel programs, Company policies, and conditions of employment.

The Kentucky equal employment opportunity law also prohibits discrimination by an employer, “because of the individual’s:

- (a) “age forty (40) and over;”
- (b) “Because the individual is a smoker or nonsmoker, as long as the person complies with the Fire District’s workplace policy concerning smoking”.

You share in the responsibility of preventing discrimination. Any act of individual discrimination by any employee while on District business will result in disciplinary action.

If you feel you have been discriminated against, discuss your concerns with the Deputy Chief or the Fire Chief within forty-eight (48) hours of the occurrence of the alleged act of discrimination. A thorough investigation of all complaints will be undertaken immediately.

### **Kentucky Civil Rights Act**

It is an unlawful practice for an employer:

To fail or refuse to hire, or to discharge any individual with respect to his compensation, terms, conditions, or privileges or employment, because of such individual’s race color, religion, national origin, sex or age between forty (40) and seventy (70).

## **MISSION STATEMENT**

The Camp Taylor Fire Protection District shall include but are not limited to Fire Suppression, Fire Prevention, Fire Investigation, Public Fire Safety Education, Disaster Management, Rescue Emergency Services, Hazardous Materials Response and response to other emergencies as needed.

## **DEFINITIONS**

**Board of Trustees.** The Board of Trustees is the legal entity in accordance with K.R.S. Chapter 75, and conducts the affairs of the fire protection district in accordance with K.R.S. Chapter 75.100 (3) and (11).

**Immediate Supervisor-**The immediate supervisor for all paid employees is the Deputy Chief.

**Personnel Committee** – a Committee of the Board of Trustees (appointed by Board Chairman), made up of 3 members of the Board, the Employee Supervisor, and the Fire Chief, which handles personnel matters dealing with the career and volunteer membership.

**Fire District and Organization** - as referred to in this Handbook shall be defined as Camp Taylor Fire Protection District.

## **ABOUT YOUR HANDBOOK**

We are presenting this Handbook of personnel policies to summarize policies, procedures, and benefits of employees of the Camp Taylor Fire Protection District. The information contained in this Handbook basically is a restatement and refinement of the policies, procedures, and benefits that we as employer and you as employees have been working under for years. Any organizations of people need certain “*rules*” or guiding principles in order to operate in an orderly and efficient manner. The sole purpose of this Handbook is to outline the Fire District’s policies. **THIS HANDBOOK DOES NOT CONSTITUTE AN EMPLOYMENT CONTRACT.** This Handbook will help you to



# ELITE

Registered Model Copyright © 2000

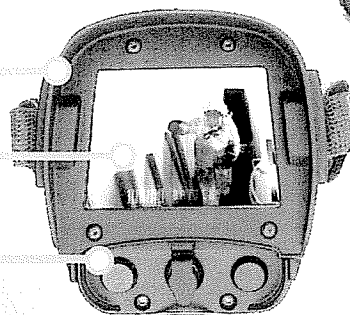
Anti-Coated Lens Protection

One Way Battery Indicator

Neoprene Visor

High Intensity LCD Display

Fail-Safe Power On/Off Button



## 1 HIGH RESOLUTION MICROBOLOMETER TECHNOLOGY

The only mini-cam thermal imager equipped with a 320 X 240 high-resolution microbolometer sensor, driven by ISG's fire-specific micro-engine.

## 2 EXPANDED DYNAMIC RANGE

The special TruView colorization system, coupled with the K1000's expanded dynamic range feature enables firefighters to see more than 20,000 temperature levels all in the same scene. TruView colorization is "see-through" allowing firefighters to see and identify objects within the colorized area.

## 3 RELATIVE TEMPERATURE BAR

References the approximate relative temperature of objects within the color hues. Yellow (hot) mixes into combined yellow/red (hotter) to transparent red (very, very hot) to pure red (hottest).

## 4 NUMERIC DIGITAL TEMPERATURE READOUT

Compliments the relative temperature bar with accurately repeatable temperature measurements. Objects' temperatures are displayed numerically on the screen.

## 5 ON-SCREEN BATTERY LEVEL INDICATOR

Displays battery level and low battery warning directly on the display screen for easy reference. When used with transmitter, the battery level, low battery warning, and scene temperature is embedded in the transmission signal and remotely transmitted to the receiver station located at the command and control base - for added firefighter safety.

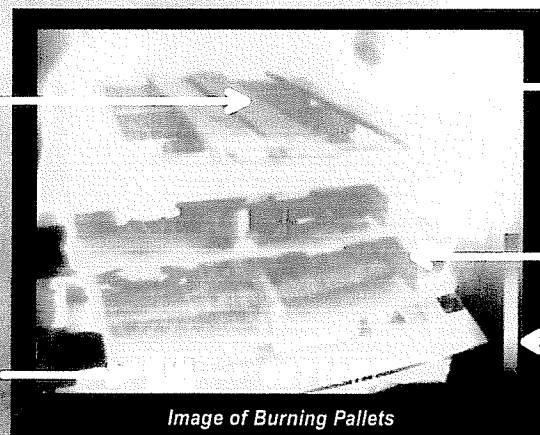


Image of Burning Pallets

# FEATURES

## TruView Color

This colorization scheme is truly a tactical advantage. Most microbolometer cameras provide colors when temperatures reach 500°F or higher. The K1000 ELITE starts its colorization below 200°F. With this camera thermal changes in the environment are highlighted so that you can make better decisions, faster. TruView color allows you to see through the heat to identify important information in the scene without the saturation effect called "red-out." This exclusive ISG feature improves safety in extreme fire situations.

## Exclusive Thousand-Plus Fire Mode

Typically, microbolometer cameras have two modes - Normal and EI modes. Microbolometer based cameras automatically switch from one mode to another depending on the level of heat in its environment at any given moment.

The K1000 ELITE includes the modes found in most competitive cameras, but has also added the exclusive THOUSAND-PLUS FIRE MODE to give firefighters pure image quality in environments with scenes exceeding one thousand degrees. Scenes wherein other cameras typically experience saturation or whiteout. This added measure of safety is essential especially when conditions are approaching flashover conditions.

*(A note of caution: firefighters should never knowingly enter environments of extreme heat. Thousand-Plus mode is designed to assist with egress or exit from such conditions.)*

## Super-Fast Mode Switching

Typically, to switch from normal to EI mode, cameras have to freeze-frame for approximately 1 second. Firefighters lose the ability to see while the camera is switching modes. And, cameras typically have to continually freeze-frame to reset the imager to ensure optimum image quality.

The K1000 ELITE employs a super fast switching mechanism that only freezes the image for 1/10th of a second. Much faster than typical cameras. Much more consistent images when you need it the most. Added firefighter safety! A technological breakthrough available only in the K1000 ELITE.

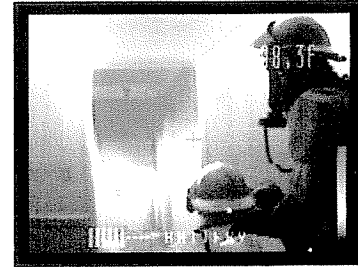
## Instant-On/Two-Action Off Operation

The K1000 ELITE provides usable thermal images nominally within two seconds from power-up; a distinct advantage when time is of the essence. This is a great advantage to RIT or RIC teams.

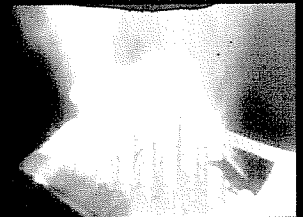
Turning the camera off requires two operations including a delay mode to prevent inadvertent power-down during firefighting activities.

## Sight And Sound Low Battery Warning

The K1000 ELITE compliments its on-screen low battery warning with a three-phase audible alarm.



ISG K1000



Images of Burning Pallets

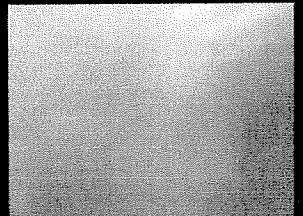
### Automatic Modes of Operation:

- Normal Mode - for low-heat operating conditions
- EI Mode - for typical firefighting conditions
- Thousand-Plus Mode - for very hot ultra dangerous conditions.

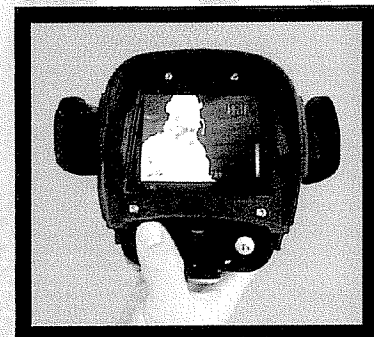
ISG K1000



Already Switched!



Still Switching



**Organization Number** 0245739  
**Name** CAMP TAYLOR FIRE PROTECTION DISTRICT  
HOLDING COMPANY, INC.  
**Profit or Non-Profit** N - Non-profit  
**Company Type** KCO - Kentucky Corporation  
**Status** A - Active  
**Standing** G - Good  
**State** KY  
**File Date** 7/5/1988  
**Organization Date** 7/5/1988  
**Last Annual Report** 5/26/2005  
**Principal Office** 4649 POPLAR LEVEL RD.  
LOUISVILLE, KY 40213  
**Registered Agent** W. GARY FIELDS  
4649 POPLAR LEVEL RD.  
LOUISVILLE, KY 40213

**Current Officers**

**President** GARY FIELDS  
**Secretary** MIKE LONG  
**Treasurer** LARRY BARRY  
**Director** MICHAEL LONG  
**Director** LARRY BARRY  
**Director** GARY FIELDS

**Incorporators and Initial Directors**

**Director** A. LOUIS JONES  
**Incorporator** A. LOUIS JONES  
**Director** LARRY MOORE  
**Director** THOMAS GAVIN  
**Director** LARRY BARRY  
**Director** RONALD B. HURLEY

**This organization has no assumed names**